

**MID VALLEY HOSPITAL AND CLINIC
BOARD OF COMMISSIONERS MEETING**

January 25, 2024

Family Medical Building Conference Room C/D and via Teams

MINUTES

BOARD:

X	Richard Johnson, Ed.D, Chair
X	Ellen Delaney, Vice-Chair
X	Evon LaGrou, Member

T	Rebecca Christoph, RN, Secretary <i>teams</i>
X	Debi Clark, Member

STAFF:

X	John White, CEO
T	Holly Stanley, CFO
X	Carol Neely, RN, Director of Nursing
X	Randy Coffell, HR Director
	(Vacant) Clinic Administrator
X	Chris Wagar, COO
X	Lisa Eaton, Administration Office Manager

X	Dr. Jennifer Thill, CMO
	(Vacant) Marketing/PR Director
X	Pat McKinnon, RN, Quality Director
X	Dr. Dan King, MD, Chief of Staff
X	Carrie Anthony, Controller

GUESTS:

X	Sandy Johnson, Attorney (Exec Session)
X	Tiffany Keeton – ER/AC Manager
X	Linda Diaz - Notary

Prior to the convening of the Regular Meeting, Notary Public Linda Diaz administered the Oath of Office and swears in re-elected Commissioners; Dr. Richard Johnson, position #1, Ellen Delaney position #2, and Rebecca Christoph position #5. The continuing Commissioners took their seats to begin the Regular Meeting.

1. Meeting was called to order at 5:30pm by Chair Dr. Richard Johnson. CEO John White introduces Chris Wagar (participating via teams) as the District's new Chief Operating Officer (COO).
2. **Acceptance/Changes to Agenda: Motion by Commissioner Evon LaGrou to accept the agenda as presented in the Board Packet. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**

3. Public Comments: Board Chair Johnson opens the floor for public comment. **None made.**
4. Consent Agenda Items: **Commissioner Rebecca Christoph moved to approve the following as presented in the Board Packets:**
 - a. Regular Meeting Minutes of November 14, 2023
 - b. Special Meeting Minutes of November 27, 2023
 - c. Special Meeting Minutes of December 18, 2023
 - d. Warrants & Vouchers, EFTs; Bad Debts, Healthcare Assistance Program: November & December 2023
 - e. Medical Staff Privileges, January 9, 2024
 - f. Policies (2) as attached

Commissioner Ellen Delaney seconded the motion, which passed unanimously without further discussion.

5. Board Education: None Planned
6. Continuing Business: None Planned
7. New Business: CEO John White submitted Resolution 675, Surplus of Small & Desirable Assets for approval by the Board of Commissioners.

Commissioner Ellen Delaney moved to adopt Resolution 675 as presented in the Packet. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

8. New Business: CEO John White submitted Resolution 676, Cancellation of Warrants for approval by the Board of Commissioners.

Commissioner Evon LaGrou moved to adopt Resolution 676 as presented in the Packet. Commissioner Ellen DeLaney seconded the motion, which passed unanimously without further discussion.

9. New Business: Reproductive Privacy Act Update was provided by CEO John White with supporting documentation as seen in the Board of Commissioners packet.
10. New Business: CEO John White submitted for Approval the Hiring of Radiologist Dr. Joseph Love.

Commissioner Evon LaGrou moved to approve the hiring of Radiologist Dr. Joseph Love as presented in the Packet. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

11. New Business: Election of Board of Officers for 2024 took place.

Board Chair. For the position of Chair, CEO John White conducted the nomination process at the request of the current chair, Richard Johnson.

Commissioner Ellen DeLaney moved to nominate Commissioner Dr. Richard Johnson as Chairperson of the Board of Commissioners. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

As the newly elected Chair, Dr. Johnson conducted the remaining election processes for Vice Chair and Secretary.

Vice Chair. Commissioner Rebecca Christoff moved to nominate Commissioner Ellen Delaney as Vice Chair of the Board of Commissioners. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

Secretary. Commissioner Evon LaGrou moved to nominate Commissioner Rebecca Christoph as Secretary of the Board of Commissioners. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

Board Committee assignments were reviewed by the Board Chair with members, as presented in the Board of Commissioners Packet.

12. New Business: CEO John White provided education on the Board of Commissioners Conflict of Interest documents that will be executed by each Commissioner at a date in the future.


STAFF REPORTS

13. CEO & Facilities Committee Report: CEO John White presented the CEO report as presented in the Board packet. No Facilities Committee took place in December.
14. Finance Committee and CFO Reports: CFO Holly Stanley shared the CFO report and the Finance Committee report as seen in the Board Packet.
15. Financial Statements, Statistics and Analysis: CFO Holly Stanley shares October and November Financial Dashboard, Statistics and Analysis as presented in the Board Packet.
16. COO, Clinic & Facilities: COO Chris Wagar discussed the future of her position and shared the COO report as seen in the Board Packet.
17. CNO Report: CNO Carol Neely introduced Tiffany Keeton the ED/Acute Care Manager, as well as, shared the CNO report as provided in the Board packet.
18. Human Resources Report: HR: HR Director Randy Coffell presented his HR report as included in the packet.

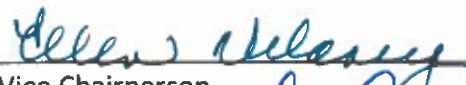
19. Quality and Patient Experience Report: Director of Quality Pat McKinnon updated the Board on her report as included in the packet.
20. Marketing and PR, External Committee Reports: CEO John White shared that the Marketing and PR position is currently being adjusted to reflect a new combination of duties. The position was posted both internally and externally. A decision on the most qualified applicant will be made within the next two weeks and that information shared with the Board at the Regular meeting in February.
21. CMO & Chief of Medical Staff Reports: Newly elected Chief of Staff Dr. King provided a verbal report that included credentialing, medical staff policy on consultation, and a summary of medical staff activities. CMO Dr. Jennifer Thill shared with the group verbally on several topics including Fast Track, Education, ED Space and Staffing.
22. Acceptance of Board, Medical Staff, and Administration Reports. **Commissioner Debi Clark moved to accept Administration and Medical Staff reports as presented. Commissioner Evon LaGrou seconded the motion, which passed unanimously without further discussion.**
23. Commissioner's Open Discussion, Meeting Evaluation and Planning for Future Meetings. Dr. Johnson opened the floor for general discussion about the meeting. New iPads provided to Commissioners are reported to be working well.
24. Executive Session: As permitted by RCW cited on the meeting Agenda, **Commissioner Ellen Delaney moved to convene Executive Session for approximately 30 minutes. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.** Executive Session began at 6:18PM


Commissioner Evon LaGrou moved to Adjourn Executive Session and return to Regular Session. Commissioner Ellen Delaney seconded the motion which passed unanimously without further discussion. Return to Public Session at 6:44 PM

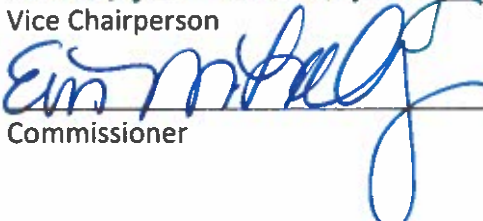
25. Adjournment: **Commissioner Evon LaGrou moved to adjourn the meeting. Commissioner Ellen Delaney seconded the motion which passed unanimously without further discuss. The meeting was adjourned at 6:45 PM.**


Chairperson


Secretary


Vice Chairperson


Commissioner


Commissioner