

**Okanogan County Public Hospital District #3
MID VALLEY HOSPITAL & CLINIC
REGULAR BOARD OF COMMISSIONERS MEETING**

May 23, 2024, 5:30 p.m.
MVH Education Center Conference Room C/D and via Teams

MINUTES

BOARD:

P	Richard Johnson, Ed.D, Chair
P	Ellen Delaney, Vice-Chair
P	Evon LaGrou, Member

P	Rebecca Christoph, RN, Secretary
E	Debi Clark, Member

STAFF:

P	John White, CEO
P	Holly Stanley, CFO
E	Carol Neely, RN, Director of Nursing
P	Randy Coffell, HR Director
P	Chris Wagar, COO

P	Dr. Jennifer Thill, CMO
E	Pat McKinnon, RN, Quality Director
P	Dr. King, MD, Chief of Staff
P	Lisa Eaton, Executive Office Manager

GUESTS:

T	Sandy Johnson, Attorney
T	James Wallace, Family Health Center
T	Emily Miller, Family Health Center
P	Doug Crafton, Medication Review

P = Present, E = Excused, A = Absent, T = Teams/Telephone

1. Meeting was called to order at 5:30 p.m. by Chair Dr. Richard Johnson.
2. Acceptance/Changes to Agenda:
Motion was by Commissioner Ellen Delaney to accept the updated agenda as presented in the Board Packet with a change on item #7 from Action to Information and Discussion. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.
3. Public Comments: None made.

4. Consent Agenda Items: Commissioner Evon LaGrou moved to approve the following as presented in the Board Packet:
 - a. Regular Meeting Minutes of April 25, 2024
 - b. April 2024 Warrants, Voucher, & EFTs; Bad Debts and Healthcare Assistance Program

Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

5. Board Education Session: Omak Rural Residency Program Update. Dr. James Wallace and Dr. Emily Miller, Family Health Center provided an update to the Omak Rural Residency Program via a PowerPoint presentation. The two residents will be starting residency practice in July.
6. Board Education Session: Telepharmacy and Onsite Clinical Pharmacy Coverage via Medication Review. Doug Crafton PharmD, Founder & Chief Pharmacy Officer, Medication Review, shared his background and the formation of Medication Review. Additionally, Doug provided an update to the consulting engagement with Mid Valley Hospital.
7. Continuing Business: Scope of Authority Policy Discussion: The Scope of Authority Policy was presented, reviewed and discussion took place. It was determined to review in greater detail at the June Finance Committee for final presentation and approval anticipated at the June 27th Board meeting. CEO John White asked for the commissioners to submit their questions and comments via email prior to the Finance Committee review.
8. Continuing Business: Acceptance of CEO Job Description: CEO Transition Planning.
General Discussion: CEO John White, COO Chris Wagar and CFO Holly Stanley discussed the collaboration process in creating the CEO job description to aid the Board in the CEO Executive Search.

Discussion ensued with the Board of Commissioners input to the CEO Job Description and moving forward to find an Executive Search firm who will begin to find suitable candidates.

It was determined District General Counsel Sandy Johnson will review the CEO Job Description.

9. New Business: Enclosed in the packet is the agenda and overview for the upcoming 2024 AWP/PHD & WSHA Rural Hospital Leadership Conference held in Chelan June 23rd through June 26th.
10. New Business: CEO John White presented Resolution 681, Surplus Assets for approval by the Board of Commissioners.

Commissioner Evon LaGrou moved to adopt Resolution 681 as presented in the Board Packet. Commissioner Ellen Delaney seconded the motion, which passed unanimously without further discussion.

11. New Business: CEO John White and CMO Dr. Jennifer Thill presented an overview of the Telehospitalist Program.

Commissioner Evon LaGrou moved to approve the Telehospitalist Program as presented in the Board Packet. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

STAFF REPORTS

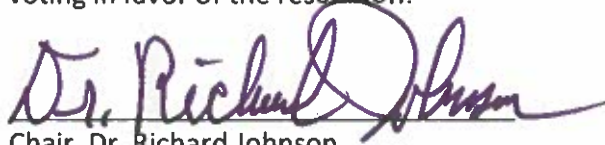
12. CEO Report: CEO John White presented the CEO report as seen in the Board Packet.
13. CFO & Finance Committee Report: CFO Holly Stanley reviewed the CFO and Finance Committee report as presented in the Board Packet, highlighting several goals and milestones that were met and/or exceeded.
14. Financial Statements, Statistics and Analysis: CFO Holly Stanley shared April 2024 Financial Dashboards, Statistics and Analysis as presented in the Board Packet.
15. COO, Clinic & Facilities Committee Reports: COO Chris Wagar provided the Chief Operating Officer, Clinic and facilities report as presented in the Board Packet. In addition, Chris verbally provided information on the surplus truck and the purchase of a replacement used truck which will cost around \$20,000. This purchase was not anticipated or included in the 2024 Capital Budget.
16. CNO Report: No CNO report was provided.
17. Human Resources Director Report: HR Director Randy Coffell presented his HR report as included in the Board Packet, highlighting recruitment updates and turnover rate.

18. Quality and Patient Experience Report: Director of Quality/Risk Manager Pat McKinnon was unable to attend, however, her report was included in the Board Packet.
19. Marketing & PR Director, External Committee Report: COO Chris Wagar provided Marketing highlights and updates as presented in the Board Packet.
20. CMO & Chief of Medical Staff Reports: CMO Dr. Thill provided her report to the Board as presented in the Board Packet. Chief of Medical Staff, Dr. King, provided a verbal update to the Board which included the status of the Medical Staff Bylaws. There was discussion to have District General Counsel Sandy Johnson join the June 13th Medical Executive meeting.
21. Acceptance of Board, Medical Staff, and Administration Reports. **Commissioner Evon LaGrou moved to accept Administration and Medical Staff Reports as presented in the Board packet and verbally, by the administrative staff. Commissioner Ellen Delaney seconded the motion, which passed unanimously without further discussion.**
22. Commissioner's Open Discussion, Meeting Evaluation and Planning for Future Meetings: There was no discussion among the Commissioners.
23. Executive Session:
No Executive Session occurred.

27. Adjournment: **There being no further action to come before the commission, Commissioner Evon LaGrou moved to adjourn the meeting. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discuss. The meeting was adjourned at 8:21 p.m.**


* * * Signature Page to Follow * * *

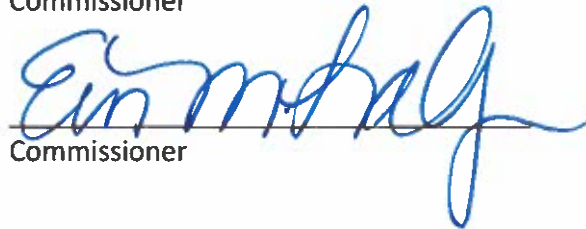
ADOPTED AND APPROVED BY THE BOARD OF COMMISSIONERS this 27th day of June 2024, the following Commissioners being present and voting in favor of the resolution:


Chair, Dr. Richard Johnson


Vice Chairperson, Ellen Delaney


Secretary, Rebecca Christoph


Commissioner


Commissioner