

**MID VALLEY HOSPITAL & CLINIC  
BOARD OF COMMISSIONERS MEETING**

October 24, 2024, 4:00 p.m.

MVH Education Center Conference Room C/D and via Teams

**MINUTES**

**BOARD:**

P	Richard Johnson, Ed.D, Chair	T	Rebecca Christoph, RN, Secretary
P	Ellen Delaney, Vice-Chair	P	Debi Clark, Member
T	Evon LaGrou, Member		

**STAFF:**

P	Holly Stanley, CFO & Interim CEO	P	Dr. Jennifer Thill, CMO
P	Christina Wagar, COO & Interim CEO	T	Pat McKinnon, RN, Quality Director
P	Randy Coffell, HR Director	P	Dr. King, MD, Chief of Staff
P	Carol Neely, RN, Director of Nursing	P	Drake Jerald, Controller
P	Lisa Eaton, Administration Office Manager		

**GUESTS:** Sandy Johnson, Attorney via Teams  
Ranebeaux Randall, Radiology Manager

P = Present, E = Excused, A = Absent, T = Teams

1. Meeting was called to order at 4:00 p.m. by Chair Dr. Richard Johnson
2. Acceptance/Changes to Agenda:  
Christina Wagar, COO & Interim Co-CEO requests to add two items to the Agenda under New Business:
  - a. Motion to Approve Regular Board Meeting date change from November 14, 2024 at 4:00 p.m. to November 11, 2024 at 6:00 p.m.
  - b. Motion to Approve the addition of a Regular Board Meeting to the schedule for December 9<sup>th</sup> at 4:00 p.m.

**Commissioner Debi Clark motioned to accept the agenda to include the above changes and to approve the date changes as presented by Christina Wagar, COO & Interim CO-CEO. Commissioner Ellen Delaney seconded the motion, which passed unanimously without further discussion.**

3. Public Comments: None
4. Consent Agenda Items: **Commissioner Evon LaGrou moved to approve the following as presented in the Board Packet:**
  - a. Special Meeting Minutes of September 23, 2024
  - b. Special Meeting Minutes of September 24, 2024
  - c. Regular Meeting Minutes of September 26, 2024
  - d. Special Meeting Minutes of October 7, 2024
  - e. Warrants, Vouchers, & EFTs; Bad Debts and Healthcare Assistance Program
  - f. Medical Staff Credentialing Recommendations

**Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**

5. Board Education: Radiology Manager, Ranebeaux Randall, provided a verbal update on the Radiology Department. Topics included onboarding of a new scheduler, equipment updates, staffing, and service lines offered, including those at the Clinic.
6. Co-CEO Report: Co-CEOs Holly Stanley and Christina Wagar reviewed the Co-CEO Report as presented in the Board Packet.
7. CFO & Finance Committee Report: CFO Holly Stanley reviewed the CFO and Finance Committee report as presented in the Board Packet which included Financial Dashboards, Statistics, and Analysis.
8. Quality and Patient Experience Report: Quality Director Pat McKinnon reviewed the Quality report as presented in the Board Packet.
9. CMO & Chief of Medical Staff Reports: CMO Dr. Jennifer Thill provided the CMO report as presented in the Board Packet. Chief of Staff Dr. King stated the Medical Staff has decided to increase the frequency of meetings to begin the Medical Staff Bylaw review and work on provider health and interpersonal relationship improvements.
10. Senior Leadership Report Q&A: None

11. Acceptance of Board, Medical Staff, and Administration Reports: **Commissioner Ellen Delaney moved to accept Administration and Medical Staff Reports as presented in the Board Packet and verbally, by the administrative staff. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**
12. CEO Transition Planning General Discussion, Continued Chair Dr. Richard Johnson provided an update on the CEO Transition regarding onsite interviews with the Board, Staff, and Community.
13. New Business: Introduction of 2025 Operating and Capital Budget and Taxation into Records of Commission, for Public Inspection. Holly Stanley, CFO & Interim Co-CEO Introduced the 2025 Operating and Capital Budget and Taxation into Records of Commission for Public Inspection, as included in the Board Packet.

**Commissioner Ellen Delaney moved to introduce the 2025 Operating and Capital Budget and Taxation into Records of Commission, for Public Inspection as presented in the Board Packet. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**

14. New Business: Resolution 692 Surplus of Personal Property: Co-CEO & CFO Holly Stanley submitted Resolution 692, Surplus of Personal Property, for approval by the Board of Commissioners.

**Commissioner Debi Clark moved to adopt Resolution 692 as presented in the Board Packet. Commissioner Ellen Delaney seconded the motion, which passed unanimously without further discussion.**

15. Commissioner's Open Discussion; Meetings Evaluations and Planning for Future Meetings. There was no discussion among the Commissioners.

a) Announcements:

- a. November 11<sup>th</sup> Board Meeting, Room C& D 6:00 pm
- b. November 21<sup>st</sup> – MVH/C Thanksgiving Celebration
- c. December 9<sup>th</sup> – Board Meeting, Room C&D 4:00 pm
- d. December 18<sup>th</sup> – Christmas Celebration

16. Executive Session:

RCW 42.30.110

(1) Nothing contained in this chapter may be construed to prevent a governing body from holding an executive session during a regular or special meeting;

(2) Before convening an executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer. The announced purpose of excluding the public must be entered into the minutes of the meeting required by RCW 42.30.035.

As cited on the meeting Agenda, the Board excluded the public from the meeting under the following statutory exceptions:

- Matters of Litigation: RCW 42.30.110(1)(i)

**Commissioner Ellen Delaney moved to convene an Executive Session for 20 minutes as noted on the agenda. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**

- a. Executive Session began at 5:20 p.m.
- b. At 5:40 p.m., in accordance with the statute cited above, the presiding officer Board Chair Dr. Richard Johnson extended the executive session an additional 10 minutes.

**Commissioner Debi Clark moved to reconvene to a Public Session. Commissioner Ellen Delaney seconded the motion, which passed unanimously without further discussion.**

- c. The Board returned to Public Session at 5:45 p.m.

17. Action Following Executive Session, if required: None

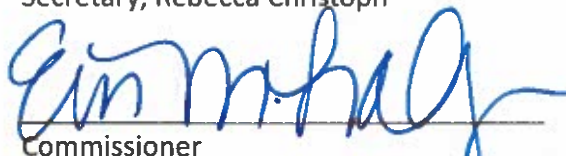
18. Adjournment: There being no further action to come before the commission, Commissioner Ellen Delaney moved to adjourn the meeting. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion. The meeting was adjourned at 5:50 p.m.

**ADOPTED AND APPROVED BY THE BOARD OF COMMISSIONERS** this 11<sup>th</sup> day of November 2024, the following Commissioners being present and voting in favor of the resolution:

  
Chair, Dr. Richard Johnson

  
Vice Chairperson, Ellen Delaney

  
Secretary, Rebecca Christoph

  
Commissioner

  
Commissioner