

**Okanogan County Public Hospital District #3  
MID VALLEY HOSPITAL & CLINIC  
REGULAR BOARD OF COMMISSIONERS MEETING**

January 30, 2025, 4:00 p.m.  
MVH Education Center Conference Room C/D and via Teams

**MINUTES**

**BOARD:**

P	Richard Johnson, Ed.D, Chair
P	Ellen Delaney, Vice-Chair
P	Evon LaGrou, Member

P	Rebecca Christoph, RN, Secretary
P	Debi Clark, Member

**STAFF:**

P	Holly Stanley, CFO & Co-CEO
P	Christina Wagar, COO & Co-CEO
P	Carol Neely, RN, Director of Nursing
P	Randy Coffell, HR Director
P	Dr. Jennifer Thill, CMO

T	Pat McKinnon, RN, QD transitional
P	Dr. King, MD, Chief of Staff
P	Lisa Eaton, Executive Office Manager
	Drake Jerald, Controller
P	Jeff Pfeifer, Quality Director

**GUESTS:**

T	Sandy Johnson, Attorney
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P = Present, E = Excused, A = Absent, T = Teams/Telephone
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1. The meeting was called to order at 4:00 p.m. by Chair Dr. Richard Johnson. At this time, Dr. Richard Johnson took a moment to announce his resignation and to thank the Board of Commissioners and Mid Valley Hospital Leadership for a satisfying role on the Board. He appreciates everyone's great attitude and determination to lead Mid Valley Hospital into the future.

The Mid Valley Hospital Team expressed their gratitude to Dr. Richard Johnson for his service.

2. Approval of Agenda:

**Chair Dr. Richard Johnson requested to amend the agenda as follows:**

- a. **New Business Item # 13 Election of Board Officers and Committee Assignments be moved to 2.5 on the Agenda.**

- b. Add item #19 under New Business, Resolution 699 Revision to the Board of Commissioners 2025 Annual Regular Meeting Calendar.**

**Commissioner Evon LaGrou moved to accept the changes to the agenda as presented. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**

**2.5 2025 Election of Board Officers and Committee Assignments:**

**Commissioner Rebecca Christoph moved to nominate Commissioner Ellen Delaney for Chair of the Board of Commissioners. Commissioner Debi Clark seconded the motion.**

**Commissioner Evon LaGrou moved to appoint Commissioner Ellen Delaney as Chair of the Board of Commissioners. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.**

**Commissioner Dr. Richard Johnson moved to nominate Commissioner Rebecca Christoph for Vice-Chair of the Board of Commissioners. Commissioner Evon LaGrou seconded the motion.**

**Commissioner Evon LaGrou moved to appoint Commissioner Rebecca Christoph as Vice-Chair of the Board of Commissioners. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**

**Commissioner Evon LaGrou moved to nominate Commissioner Debi Clark for Secretary of the Board of Commissioners. Commissioner Dr. Richard Johnson seconded the motion.**

**Commissioner Evon LaGrou moved to appoint Commissioner Debi Clark as Secretary of the Board of Commissioners. Commissioner Dr. Richard Johnson seconded the motion, which passed unanimously without further discussion.**

3. Public Comments: None
4. Consent Agenda Items: **Commissioner Evon LaGrou moved to approve the following as presented in the Board Packet:**
  - a. Regular Meeting Minutes of December 9, 2024
  - b. Special Meeting Minutes of December 10, 2024
  - c. Special Meeting Minutes of January 7, 2025
  - d. Warrants, Vouchers, & EFTs; Bad Debts and Healthcare Assistance Program
  - e. Medical Staff Privileges

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**Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**

5. Board Education Session: Dr. Miller from FHC provided a verbal presentation regarding the Tacoma Family Medicine Residency Program, along with Dr. Wallace, FHC via teams, and an introduction to our two residents, Dr. Ton and Dr. Singh.

**STAFF REPORTS**

6. Co-CEO Report: Co-CEOs Holly Stanley and Christina Wagar presented a Co-CEO report as presented in the Board Packet. Co-CEO Christina Wagar verbally pointed out a few highlights, including but not limited to CHNA, Workplace Excellence, Events Calendar, Proposes Interior updates, DNV prep, CT equipment schedule, General Surgery, Radio Interview, Introduction of Jeff Pfeifer, Quality Director, and Cardiac Rehab changes.
7. CFO & Finance Committee Report: Co-CEO & CFO Holly Stanley reviewed the CFO and Finance Committee report as presented in the Board Packet, which included Financial Dashboards, Statistics, and Analysis reports.
8. Quality and Patient Experience Report: Director of Quality/Risk Manager Pat McKinnon touched on bullet points from her report as presented in the Board Packet.
9. CMO & Chief of Medical Staff Reports: The Chief of Medical Staff, Dr. King, provided a verbal report highlighting improvements in Peer Reviews and the initiation of revised Medical Staff By-Laws. Dr. Jennifer Thill, provided the CMO report as presented in the Board Packet.
10. Senior Leadership Report Q&A: Senior Leadership reports are included in the packet. Commissioner Debi Clark asked for clarification on the Employee Referral Program, and HR Director Randy Coffell provided an overview.
11. Acceptance of Board, Medical Staff, and Administration Reports: **Commissioner Evon LaGrou moved to accept Administration and Medical Staff Reports as presented in the Board Packet and verbally by the administrative staff. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.**
12. Continuing Business: None Planned
13. New Business: Election of Board Officers: Moved to Agenda Item 2.5

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14. New Business: Conflict of Interest: Staff and BOC members were provided Annual Conflict of Interest (COI) documents to complete and return to Administration.
15. New Business: Resolution 695, Cancellation of Warrants: Co-CEO & CFO Holly Stanley presents Resolution 695, Cancellation of Warrants to the Board of Commissioners.

**Commissioner Debi Clark moved to adopt Resolution 695, as presented in the Board Packet. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.**

16. New Business: Resolution 696, Appointment of District Superintendent and Mid-Valley Hospital Chief Executive Officer (CEO): The appointment of Andrew Bertapelle as the Superintendent of the District and the CEO of Mid-Valley Hospital, subject to successful negotiation and mutual execution of a binding employment agreement.

**Commissioner Evon LaGrou moved to adopt Resolution 696, as presented in the Board Packet. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**

17. New Business: Resolution 697: Sale of Surplus Real Estate (Vacant Haussler lots): Co-CEO & COO Chris Wagar Holly Stanley submitted Resolution 697, Sale of Surplus Real Estate (Vacant Haussler lots) for approval by the Board of Commissioners.

After further discussion, it was agreed to table this resolution until the New CEO can participate in the conversation.

18. New Business: Resolution 698: Sale of Surplus Assets: Co-CEO & CFO Holly Stanley submitted Resolution 698, Surplus of Assets, for approval by the Board of Commissioners.

**Commissioner Debi Clark moved to adopt Resolution 698 as presented in the Board Packet. Commissioner Evon Delaney seconded the motion, which passed unanimously without further discussion.**

19. New Business: Resolution 699 Adoption of New Board Schedule: Regular Meeting Cadence Adjustment as presented in Resolution 699.

**Commissioner Evon LaGrou moved to adopt Resolution 699 as presented in the Board Packet. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**

20. Announcements:

- a. January 24<sup>th</sup> Employee Chili Challenge
- b. February 11, 2025, Reg BOC Meeting re: Governance, Room C/D 4:00 p.m.
- c. February 27, 2025 – Regular Board Meeting, Room C/D 4:00 p.m.

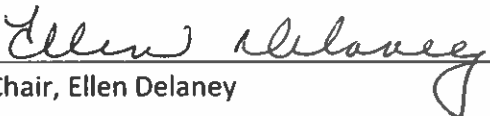
21. Executive Session: None Planned

22. Action Following Executive Session, if required: None

23. Adjournment: **Without further action before the commission, Commissioner Rebecca Christoph moved to adjourn the meeting. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**

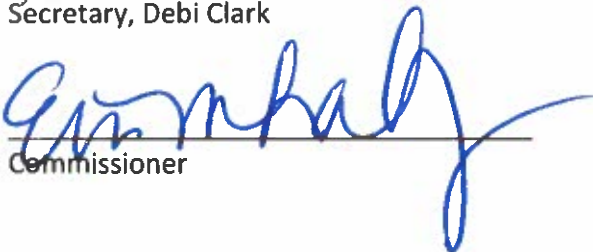
**The meeting was adjourned at 5:58 p.m.**

**ADOPTED AND APPROVED BY THE BOARD OF COMMISSIONERS, this 27<sup>th</sup> day of February 2025, the following Commissioners being present:**

  
Chair, Ellen Delaney

  
Vice Chairperson, Rebecca Christoph

  
Secretary, Debi Clark

  
Commissioner

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Commissioner